

**EXERCISING THE RIGHT TO RECTIFICATION****DATA CONTROLLER DETAILS.**

Name/corporate name:

**HEALTH IN CODE SL**

Address of the Office/Service to which the right of portability is exercised:

**Calle Travessia, 15E - Edificio Biohub, Marina de Valencia, 46024, Valencia. Spain**

**PATIENT OR LEGAL REPRESENTATIVE DETAILS**

Mr./Ms ..... of legal age, with address at..... no ....., Town/City..... District.....P.C.....and holder of Identity Document....., with e-mail ..... hereby exercises the right to rectification, pursuant to that set forth in Article 15 of EU Regulation 2016/679, General Data Protection Regulation (GDPR).

**REQUESTS:**

That the rectification of the personal data be carried out within one month of receipt of this request, and that I be notified in writing of the result of the rectification carried out.

Data in respect of which I request the right of rectification:

That in the event that it is agreed that the requested rectification is not appropriate, I will be informed of the reasons so that, where appropriate, I can complain to the corresponding supervisory authority.

Likewise, in the event that my personal data have been communicated by this data controller to other data controllers, this rectification shall be communicated to them.

*Place and date*

*Signed*

**INSTRUCTIONS**

1. This template shall be used in the case of rectification of inaccurate or incomplete data by the controller.
2. In order to prove the inaccuracy or incompleteness of the data being processed, it is necessary to provide the data controller with documentation accrediting this.
3. It will be necessary to provide a photocopy of the National Identity Card or equivalent document that accredits identity and is considered valid in law, in those cases in which the data controller has doubts as to identity. In the event that the data controller is acting through legal representation, he/she must also provide an ID card and a document accrediting the representation of the representative.
4. The Spanish Data Protection Agency does not have their personal data and may only provide the contact details of the Data Protection Officers of the entities obliged to appoint one who have notified their appointment to the Agency. It may also provide these contact details in respect of those entities that have voluntarily appointed a Data Protection Officer and have communicated it.
5. The owner of the personal data undergoing processing must contact directly the public or private body, company or professional of which he/she presumes or is certain that he/she holds the data.
6. In order for the Spanish Data Protection Agency to process your complaint in the event that your request to exercise the right of rectification has not been complied with, it is necessary for one month to have elapsed without the data controller having responded to your request, and you must provide one of the following documents:
  - The refusal of the data controller to rectify the data requested.
  - Copy stamped by the data controller of the rectification request form.
  - A copy of the rectification request form stamped by the post office or a copy of the receipt for sending it by registered post.
  - Any other means of proof provided by the data controller from which the receipt of the request can be deduced.